

## **MINUTES**

SC Architecture Oversight Committee (AOC) Meeting  
State Data Center, Room 105  
September 28, 2005

### **AOC Members in Attendance:**

Bob Arndt	Department of Health and Environmental Control
David O'Berry	Probation, Parole and Pardon Services
Camille Brown	Commission of Higher Education
Randy Byars	Division of Insurance
Pat O'Cain	Comptroller General's Office
Cutter Christian	Commission for the Blind
Rod Davis	Department of Health and Human Services
Raymond Gray	Department of Juvenile Justice
John Ostendorf	Richland County School District One
Randy Senn	SCANA Corporation
Shannon Smith	Department of Education
David Elwart	Department of Parks, Recreation and Tourism
Jerry Brown	Department of Labor, Licensing and Regulation
Doug Harper	Department of Transportation
Steve Flowers	State Accident Fund
Sam Jones	Budget and Control Board
Chuck Fallaw (Acting-Chairman)	Division of the State Chief Information Officer

### **Call to Order**

The meeting was called to order at 2:00 pm by Mr. Chuck Fallaw.

### **Establish Quorum**

A quorum was established.

### **Approve Agenda**

A motion was made, seconded and passed to accept the proposed agenda for the meeting.

### **Approve Minutes of Last minute**

No additions or corrections were made to the minutes from the last meeting. A motion was then made and passed to accept the minutes as written.

### **Administrative Items**

Randy Byars of the Division of Insurance Services was elected to fill the vacant Executive and Administrative alternate position on the AOC.

Doug Mader resigned from State Government which leaves a vacancy as the chair of the Systems Management Domain.

## **New Business**

### **Review of three Discipline Standards from the Security Domain**

Mr. David O' Berry presented the Virus Protection-Perimeter Discipline. The discipline was then open for discussion. A recommendation was made to make wording changes in the Mainstream Platforms section, change Macro to Micro and make Ciphertrust one word. It was suggested that Barracuda be brought up to the AOC Committee as a Product for Review. A motion was made, seconded and passed to accept the discipline as amended.

Mr. David O' Berry presented the Desktop Firewall Discipline. The discipline was then open for discussion. A recommendation was made to make a wording change in the Mainstream Platforms section, change Zone Alarm to Check Point? A motion was made, seconded and passed to accept the discipline as amended.

Mr. David O' Berry presented the Firewalls Discipline. The discipline was then open for discussion. A recommendation was made to make a wording change in the Mainstream Platforms section, change Netscreen to Juniper. A motion was made, seconded and passed to accept the discipline as amended.

This concluded the presentation by Mr. David O' Berry.

### **Manufacturers Consulting**

Mr. Mike Spicer was not available to report on this item. Mr. Chuck Fallaw reported that Mike has been working to put manufacturers on contract for providing specific work. For example: HP is on contract.

### **Richland One School District Architecture Process**

Mr. Jon Ostendorf gave an update on the computer purchase and process used in the district for standardized infrastructure purchases.

### **IT Planning Report**

Mr. Doug Drenning provided an IT Planning Application Report which he reviewed with the Committee. All agency requests met the standards except USC-Spartanburg, Unified Messaging System because there is no standard set for this discipline.

### **E-Mail Forum**

Mr. Chuck Fallaw gave an update on the email forum. A letter is ready to go out. USC is ready to come in and discuss. Review of Archiving email retentions.

### **Taxonomy**

Chuck stated majority of disciplines have been established. 10 left. 3 working on. By the end of the year all disciplines should be nearly complete. We will need to look at how to move forward. This will be the topic of discussion at the off-site strategic planning session to be held in October in lieu of the regular schedule AOC meeting. Ideas will be formulated and brought back to the AOC for further discussion.

**Inventory/Baseline**

Chuck will send out a request to update inventory.

**Uniform Electronic Transactions Act (UETA)**

Mr. Paul Koch suggested a separate committee be established to review the proposed UETA. Mr. David O'Berry, Mr. Doug Harper, and Mr. Randy Byars volunteered to serve on this committee. Chuck suggested they get someone from the Secretary of State's office to serve on this committee also.

**SCEIS Update**

Mr. Pat O'Cain gave an update on the status of the SCEIS Project. He gave a PowerPoint presentation that reviewed the SCEIS Plan of Record, Work Plan, Blueprint Review, Staffing Requirements, and infrastructure update.

**Action Items**

1. Strategic Planning Session to be held in October 2005 in place of the regular AOC meeting. Bring back items to the next AOC meeting from this planning session for discussion.
2. Form a UETA Committee.
3. Send out a request for an inventory update.

**Meeting was adjourned: 4:00p.m.**

**The next AOC meeting: Strategic session:** October 2005, Location: Harbison Forest Meeting Area, Broad River Road